

APPROVED AS AMENDED BY THE BOARD OF SELECTMEN

**TOWN OF DARIEN
BOARD OF SELECTMEN
SPECIAL MEETING
AUGUST 16, 2004**

ATTENDANCE: Evonne M. Klein, First Selectwoman; Robert Harrel, Jr.; Joseph Miceli; Linda Santarella

STAFF: John Crary, Administrative Officer

CALL TO ORDER

The First Selectwoman called the meeting to order at 7:40 p.m.

FIRST SELECTWOMAN'S REPORT

Ms. Klein said that she would like to discuss issues at the next meeting dealing with the term limits of the First Selectman and increasing the membership of the Police Commission

The First Selectwoman said that she declared an emergency a few weeks ago to get the motor replaced on the lawn mower for the Parks and Recreation Department. The motor locked up and this is the only one the department has. The cost to repair is about \$7,000. The lawn mower is not that old, but it had an oil leak and the engine seized.

Ms. Ellen Peace will act as the liaison to the Clock Hill meetings.

The J-24 event is coming to Darien at the end of September. This is going to be an exciting event.

Ms. Klein said that the Charter Change is on the agenda tonight.

They are expecting an updated ordinance from the Police Department regarding snow shoveling. Ms. Klein asked if anyone on the Board would like to work on the ordinance.

Ms. Klein said that she would like to discuss other issues at the next meeting such as extending the term limits of the First Selectman. The next Night Out will take place on September 28. The October regular meeting of the Board of Selectmen will take place in the Library. Ms. Santarella requested that Charter Revision also be discussed at the next meeting.

ADMINISTRATIVE OFFICER'S REPORT

Mr. Crary reported that they are continuing with the State grant for the auditorium. The only thing remaining on the project is the lectern, which should arrive in early September.

Mr. Harrel commented that he hoped the windows would be cleaned.

Mr. Crary said that another project is a proposal to increase parking fees to generate revenues for capital improvements. He said that for the last two hours the Board was conducting interviews for a Director of Human Resources.

NEW BUSINESS

Consider and Take Action on Gorham's Pond Dam and Tide gate engineering proposal

- ** DR. MICELI MOVED TO APPROVE AN APPROPRIATION OF \$39,365 FOR THE PROJECT**
- ** MS. SANTARELLA SECONDED**
- ** MOTION PASSED UNANIMOUSLY**

Consider and Take Action on 2004/05 Sidewalk and Walkway options

Ms. Klein reviewed the project. The Board held a discussion noting the list of sidewalks that need improvements. The Board requested that Mr. Steeger attend the next meeting to provide further information.

There was no action taken on this item.

Resolution Authorizing the First Selectwoman to sign a grant agreement with the State of Connecticut

The Board suggested modifications to the draft document. Mr. Crary will make the revisions and this item will be added to the next month's agenda for further discussion.

Consider and Take Action on Draft Charter Amendments regarding Purchasing and Town Pensions

Mr. Crary explained the item and said that the changes would have to go back to the union for negotiations. This will be a major discussion to get approval from the three unions.

- ** DR. MICELI MOVED TO APPROVE THE ITEM**
- ** MS. SANTARELLA SECONDED**
- ** MOTION PASSED UNANIMOUSLY**

Discuss Proposed Public Access/Information Policy

Mr. Crary explained that he has had no comments from the department heads. He is bringing this matter to the Board for their changes or modifications.

Dr. Miceli expressed concern that he would not be able to get the information he requests.

Ms. Santarella said that it was a sad day when after 22 years of volunteering it came to this, because certain people abused this. She added that she understands why this is being done and feels that a lot of this has to do with the way the information was asked for.

Mr. Crary explained that the theory that they are working under is if the Chair authorizes someone to get information, it will be treated as the Chair asking for the information.

The Chair explained that this helps the departments in their jobs and gives them something to go back on. Dr. Miceli reiterated that he feels that he will be denied information he requests. The Chair said that everything in the building is public knowledge except for a small amount of information. There are no secrets, and no one is hiding anything. She said that at the following meeting, they could come back with changes to the policy, keeping department heads in mind.

Ms. Santarella asked if there were a number of incidents when there were huge problems, other than this past year. Mr. Crary said that there were none. Ms. Santarella said that there have been RTM members who demanded information from staff and wanted the information yesterday. She said that has to stop.

Department Year End Budget Transfers to Balance Accounts

**** MR. HARREL MOVED TO APPROVE THE FOLLOWING AS A BLOCK**

Noroton Fire Department

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

From			To:		
Acct. No	Acct	Amount	Acct No.	Account	Amount
10303425-82040	Motorized Rep	1,040	10303425-82027	Marine Repair	1,490

Town Clerk

RESOLVED

That the following transfer of appropriations is approved for referral to the Board of Finance:

From			To:		
Acct. No	Acct	Amount	Acct No.	Account	Amount
10106011-82008	T.C. Printing	143	101060111-82011	Microfilming	1,023
10106011-84008	TC Office Furn	880			
	Total	1,023	Total		1,023

Public Works Department

RESOLVED

That the following transfer of appropriations is approved for referral to the Board of Finance:

From			To:		
Acct. No	Acct	Amount	Acct No.	Account	Amount
10401011-81003	Seasonal & Temp	1,475	10408001-81004	Overtime	1,024
10402144-82044	Radio Repair	260	10407011-82052	Gas	1,495
10402144-82051	Electricity	16,406	10402144-83007	Operating Sup	1,888
10402144-83006	Uniforms	1,153	10402144-81001	Full Time Sal	2,344
10402144-83014	Tires	176	10407011-81001	Full Time Sal	2,535
10407011-81004	Overtime	1,059	10407011-83007	Operating Sup	2,640
10407011-82051	Electricity	1,910	10408001-82041	Facility Rep	3,178
10407011-83006	Uniforms	100	10402144-81004	Overtime	3,647
10408001-83005	Heating Fuel	1,812	10408001-82051	Electricity	9,405
10704000-86600	Contingency	<u>38,318</u>	10402144-83004	Motor Fuel	15,370
		62,669	10407011-83005	Heating Fuel	<u>19,143</u>
				62,669	

Legal Services

RESOLVED

That the following transfer of appropriations is approved for referral to the Board of Finance:

From			To:		
Acct. No	Acct	Amount	Acct No.	Account	Amount
10105101-82007	Labor Counsel	2,093	10105091-82007	Town Counsel	2,931
10704000-86600	Contingency	838			
	Total	2,931		Total	2,931

Year End Transfers – Multiple Departments

From

To

Fire Commission

10303441-82034	Software Maint	420	10303441-82053	Potable Water	420
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Senior Center

A0552201-81002	Part Time	561	A0552201-81003	Seasonal	561
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Emergency Medical

10305010-82056	C-Med	506	10305010-82044	Radio Rep	506
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Police

10302233-81011	Patrol Shif Diff	622	10302213-81005	Admin Longe	622
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Police

10302233-81011	Patrol Shif Diff	786	10302243-81002	Records PT	786
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Police

10302233-81011	Patrol Shif Diff	402	10302243-82007	Records Prof Sv.	402
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Police

10302233-81011	Patrol Shif Diff	991	10332293-81003	Crossing Gds.	991
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Police

10302233-81011	Patrol Shif Diff	444	10302323-81004	Stat Op. O/T	444
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Police

10302233-81011	Patrol Shif Diff	584	10302323-82041	Stat Op Maint	584
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Planning

10201011-82003	Training	602	10201011-81001	Full Time	602
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August 16, 2004

Darien Board of Selectmen

Special Meeting

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Tax Collector

10104071-81001	Full Time	10	10104081-81002	Part Time	788
10104081-82002	Conferences	10			
10104081-82006	Dues & Lic	20			
10104081-82007	Prof. Svc.	100			
10104081-82009	Advert.	44			
10104081-82034	Softw. Maint	537			
10104081-83001	Office Sup	67			

Senior Transportation

10502201-82051	Sr. Ctr Elect	787	10502501-81002	Part Time	449
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Youth Services

10503011-81002	P/T Salary	306	10503011-82033		306
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Public Works

10401011-82002	Conferences	107	10402144-82041	Fac Rep	315
10401011-82006	Dues & Lic	208			
10401011-82006	Dues & Lic	42	10408001-81001	F/T Salary	411
10402144-81002	Part Time	56			
10402144-82018	Med Svcs.	150			
10408001-83001	Office Sup	163			
10408001-83001	Office Sup	420	10401011-81001	F/T Sal	420
10401011-82050	Telecom	362	10402144-82023	Pav. Svc.	563
10408011-83001	Office Sup	201			

** MS. SANTARELLA SECONDED
 ** MOTION PASSED UNANIMOUSLY

PUBLIC COMMENT

There were no comments from the public.

APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS**Regular Meeting of 7/6/04**

** DR. MICELI MOVED TO ACCEPT THE MINUTES AS SUBMITTED
 ** MS. SANTARELLA SECONDED
 ** MOTION PASSED UNANIMOSLY

Emergency Meeting of 7/12/04

- ** MS. SANTARELLA MOVED TO ACCEPT THE MINUTES AS SUBMITTED**
- ** MR. HARREL SECONDED**
- ** MOTION PASSED UNANIMOUSLY**

Special Meeting of 7/19/04

- ** MS. SANTARELLA MOVED TO ACCEPT THE MINUTES AS SUBMITTED**
- ** DR. MICELI SECONDED**
- ** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 8:45 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services